

# Military transition action timeline: 1 month

## Final checklist

This checklist will help you complete important tasks.

### Notifications:

- Give the required cancellation notices to your landlord
- Arrange to have the utilities turned off at your current location
- Cancel other items like phone service and gym memberships
- Complete a change of address for magazines and credit cards
- Update your insurance (car, health, etc.) with your new address

### Sort/pack belongings:

- Sell or give away items that you do not want to take with you
- Pack your belongings to avoid breakage
- Label boxes clearly, by room and contents

### Documents/valuable items:

- Keep all important documents with the items you will be traveling with (not packed)
- Make sure that all of your valuables, such as jewelry, are identified and kept with you (not packed)

### Medical/school records:

- Know how to transfer your medical records and prescriptions
- Get a referral for doctors and dentists in your new location
- If you have children, have their school records transferred to their new school

### Money:

- Make sure you know where all of your money is and keep this information confidential
- Learn how to move these funds to a new bank or financial institution
- Identify a bank in your new location and set up an account before you move, if possible

### Moving:

- If you use a moving company, get a copy of the bill of lading
- Confirm the move-in date at your new residence
- Ensure that you know when your belongings will arrive at your new location

### Utilities and other services:

- Arrange to have the utilities turned on at your new location
- Transfer your cable and internet services or arrange for new services to be turned on
- Before you move, fill out a change of address form at the post office

### Vehicles/driver's license

- If you move to a different state, apply for a new driver's license and car registration